



FACULTAD DE  
CIENCIAS

UAM  
UNIVERSIDAD AUTONOMA  
DE MADRID



Welcome to the Faculty of  
Science



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## International Relations Office's team

**Vicedean of IRR and mobility:**

Prof. José Gabriel Rodrigo.

**Directors of the Office:**

Marta Sobrón Rosado // Ana Díaz Morales

**Email:** [ori.ciencias@uam.es](mailto:ori.ciencias@uam.es)

**Contact information:**

Oficina de Relaciones Internacionales Facultad de Ciencias  
C/ Francisco Tomás y Valiente, 7  
Universidad Autónoma de Madrid  
28049 Madrid

**Telephone numbers:**

00 34 91 497 44 52 (Ana)  
00 34 91 497 80 48 (Marta)

**Open Hours:**

Monday to Friday from 10:00 to 14:00hs  
Monday and Wednesday from 15 to 16:30hs



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## Important information to solve FAQ:

### Faculty of Science:

<http://www.uam.es/Ciencias/Home.htm>

<http://www.uam.es/Ciencias/Internacional/1446752194127.htm?language=es&nodepath=Internacional&pid=1446752194127>

### International students:

<http://www.uam.es/UAM/Información-general/1242649468298.htm?language=es&nodepath=Información%20general&pid=1242649468298>

### Check in and attendance certificate:

At the SERIM - ORI Central (Plaza Mayor) [erasmus.uam@uam.es](mailto:erasmus.uam@uam.es)

### Student ID:

At the Plaza Mayor UAM. You should go with your ID card.



## Important information to solve FAQ:

### **Mobility coordinator:**

We will provide you with the name and contact details at the IRO (when you check in at our office).

### **Institutional email:**

[name.surname@estudiante.uam.es](mailto:name.surname@estudiante.uam.es); you can activate it by following the steps at [www.uam.es/id](http://www.uam.es/id)

If you have problems you should contact the UAM's IT Department: [cau@uam.es](mailto:cau@uam.es) or at Plaza Mayor (first floor)

You can redirect it to another email account, but is very important that you check it regularly. Everyone from the UAM will write to you there. Also it's necessary for using: MOODLE, SIGMA and the WIFI.

### **Changes in the Learning Agreement:**

At the Science IRO (10 days from the beginning of each semester) [ori.ciencias@uam.es](mailto:ori.ciencias@uam.es)

Sending or bringing the document "Changes in the Learning Agreement" signed.



## Important information to solve FAQ:

**SIGMA:** [https://secretaria-virtual.uam.es/Navegacion/InicioAlumno\\_cons.html](https://secretaria-virtual.uam.es/Navegacion/InicioAlumno_cons.html)

Is the administrative management tool

When you arrive to our Faculty you are already enrolled in the courses, so you can check it in Sigma by clicking “Matricula” on the left menu.

Also you should confirm your timetable in Sigma by clicking “Publicación Horaria” on the left menu, this is very important to avoid overlaps.

**Moodle:** <https://moodle.uam.es/>

You should activate your account with your student email as user name.

Is the virtual campus, where you will find:

- The syllabus
- Adicional teaching materials
- Dates of evaluation, grades
- Etc.





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## Important information to solve FAQ:

### Where is my classroom?

All classes beginning with 01 are at the Science building, the ones with 02 at the Biology one.

You can always ask at the information office, at the entrance of the buildings.

### Keep informed:

Check the news at our website (<http://www.uam.es/ciencias>)

Check the BIE (newsletter from the Faculty of Science):

<http://uam.es/Ciencias/BIE/1446744491898.htm?language=es&nodepath=Boletín%20Informativo%20del%20Estudiante>

Check Erasmus student network, ESN: <https://www.esn.org/> (second floor at the Plaza Mayor)

Welcome days, Low cost travels, Social and cultural activities, etc.

Check:





## Syllabi of the courses:

### Where?

[http://www.uam.es/ss/Satellite/Ciencias/es/1234888218730/contenidoFinal/Estudios\\_de\\_Grado.htm](http://www.uam.es/ss/Satellite/Ciencias/es/1234888218730/contenidoFinal/Estudios_de_Grado.htm)

### Which info do they provide?

- Name and contact of the person in charge of the course.
- Class attendance requirements
- Course objectives, Prerequisites, semester and language.
- Course contents and bibliography
- Teaching methodology
- Student workload
- Evaluation procedures
- Calendar



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## Other services at the UAM:

### Language service:

<https://www.uam.es/UAM/Espa%C3%B1ol/1242669658348.htm?language=es&nodepath=Espa%ol%20para%20extranjeros>

Spanish courses: 6 ECTS – 60 Euros for mobility students.

### Wifi eduroam:

<https://www.uam.es/UAM/Red-Infraestructura-de-la-UAM-/1234886530667.htm?pid=1234886352083&title=Cat%C3%A1logo%20de%20Servicios%20ofrecidos>

**Welcome office (Plaza Mayor):** Visa, Buddy Program, Housing, etc.

<https://www.uam.es/UAM/Oficina-de-Acogida/1242652242790.htm?idenlace=1234886376451&nodepath=Oficina%20de%20acogida>

### Sports service:

<https://servdep.sefd.uam.es/>