



I.2.28. Acuerdo 29/CG de 11-7-24 por el que se aprueba la firma y compromiso de adhesión al Consortium Agreement: Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCVai) entre la Universidad de Burdeos (Francia), la UAM y la Universidad PPKE (Hungría).

Elevada a este Consejo de Gobierno, por parte de la Vicerrectora de Internacionalización, propuesta de Acuerdo de aprobación de firma y compromiso de adhesión al "Consortium Agreement Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCVAI)", a celebrar entre la Universidad de Burdeos (Francia), la UAM y la Universidad PPKE (Hungría), previo informe favorable de la Comisión de Internacionalización de fecha 21 de junio de 2024, al amparo de los artículos 8 y 9.1 de la vigente Normativa sobre acuerdos y convenios internacionales de la Universidad Autónoma de Madrid con universidades o instituciones extranjeras (aprobada en el Consejo de Gobierno de 25 de junio de 2004), y artículo 46.2 h) de la Ley Orgánica 2/2023, de 22 de marzo, del Sistema Universitario; este Consejo de Gobierno, reunido en sesión ordinaria de 11 de julio de 2024, **APRUEBA** la firma y compromiso de adhesión al "Consortium Agreement Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCVAI)", a celebrar entre la Universidad de Burdeos (Francia), la UAM y la Universidad PPKE (Hungría), conforme texto literal que como ANEXO a continuación se inserta.

El presente Acuerdo es definitivo y agota la vía administrativa, de conformidad con los artículos 38.4 de la Ley Orgánica 2/2023, de 22 de marzo, del Sistema Universitario y 128.1 de los vigentes Estatutos de la Universidad Autónoma de Madrid (aprobados mediante Decreto 214/2003, de 16 de octubre, del Consejo de Gobierno de la Comunidad de Madrid y modificados mediante Decreto 94/2009, de 5 de noviembre, del Consejo de Gobierno), y frente al mismo podrá interponerse:

- a) Con carácter potestativo y en el plazo de un mes contado a partir de su publicación en el BOUAM, recurso de reposición frente a este mismo órgano, de conformidad con el artículo 123 de la Ley 39/2015 de 1 de octubre, del Procedimiento Administrativo Común de las Administraciones Públicas (LPACAP).
- b) Alternativamente al apartado a), podrá ser impugnado directamente ante el orden jurisdiccional contencioso-administrativo, ante los Juzgados de lo Contencioso-administrativo de Madrid, en el plazo de dos meses, contado a partir de su publicación en el BOUAM, de acuerdo con lo establecido en los artículos 8, 14.1 y 46 de la Ley 29/1998, de 13 de julio, reguladora de la Jurisdicción Contencioso-Administrativa.

En Cantoblanco a 11 de julio de 2024. La presidenta del Consejo de Gobierno. Amaya Mendikoetxea Pelayo.

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ANEXO

CONSORTIUM AGREEMENT

Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCV^{AI})

BETWEEN

UNIVERSITY OF BORDEAUX, FRANCE

Public Scientific, Cultural and Professional Establishment Located at 35 place Pey-Berland, 33000 Bordeaux (France) Represented by its President, Professor Dean LEWIS, Hereinafter referred to as "UBx",

AND

UNIVERSIDAD AUTÓNOMA DE MADRID, SPAIN

Public law institution of the Kingdom of Spain

Located at C/ Einstein 1, Ciudad Universitaria de Cantoblanco, 28049 Madrid (Spain) Represented by its Rector, D^a. Amaya Mendikoetxea Pelayo Hereinafter referred to as "UAM",

AND

PAZMANY PETER KATOLIKUS EGYETEM, HUNGARY

Located at 1088 Budapest Szentkirályi u. 28 (Hungary) Represented by Rector, Dr. Géza György Kuminetz, Hereinafter referred to as "PPKE",

Hereafter referred to, individually as "Partner Universities" or "Partner Institutions", and collectively as "Consortium".

Considering the transmission of the present Agreement to the French Ministry of Higher Education, Research and Innovation,

Considering the French Education Code, in particular:

- Articles L. 123-7, L123-7-1 and D.123-15 to D.123-22 referring to the missions of public higher education in international matters;
- Articles D613-17 to D613-25 relating to degrees awarded within an International partnership;
- Article R719-50-1 referring to the tuition fee exemption for international cooperation agreements; and D719-181 to D719-184 referring to the specific fees for international diplomas delivered under international cooperation.

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Considering the ministerial circular number 2019-134 of September, 25th fixing the national framework leading to the awarding of national degrees,

Considering to the Decree of 19 July 2022 awarding UBx the right to award the French degree concerned by the present agreement,

Considering the deliberation of UBx Board of Director dated November 17, 2023 delegating power to the President of the University,

Considering the deliberation of UBx Board of Director dated April 16, 2019 concerning fee waivers, Considering the recommendation of the UBx Commission Formation et Vie Universitaire relating to the present Agreement dated 20/06/2024,

Considering the recommendation of the UBx Conseil de Collège ST relating to the present Agreement dated 23/05/2024,

Considering the recommendation of the Conseil UF relating to the present Agreement dated 15/04/2024.

Considering the legal procedures required by the Universidad Autónoma de Madrid, as follows:

I.Approval by the Faculty Board of the Escuela Politécnica Superior, and by the Postgraduate and International Relations Committees.

II. Approval by UAM's Government Board.

Considering the declarations required to comply with Hungarian legal regulations, as following: I.In accordance with the Hungarian legislation, PPKE shall carry out the tasks related to the admission procedure, the administration of the studies and the data transmission to the Higher Educational Information System (FIR).

II. From the point of view of PPKE, the study period in the partner institutions are courses taken at another higher education institution according to the Hungarian legislation in force, which are approved by PPKE and the fulfilled study requirements are recognized within the joint training programme.

DECLARE

WHEREAS all Partner Universities are accredited to offer master programmes, according to their respective national legislation.

WHEREAS the Project Grant Agreement number 101127924 existing between the Coordinating University, Université de Bordeaux, and the Educational Audiovisual and Culture Executive Agency within the Erasmus+: Higher Education-Erasmus Mundus Joint Master (EMJM) Programme.

THE PARTNER UNIVERSITIES HAVE AGREED WHAT FOLLOWS:

I. Definitions

Academic Committee: includes academic members from each partner university. It oversees all teaching and research aspects of the programme, including changes to the curriculum.

Administrative Committee: oversees the practical and administrative aspects of programme management. It includes one administrator from the international relations office of each partner.

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Alumni Representatives: two Alumni are chosen by the Alumni Association to be the Alumni representatives. They stay in close contact with the Executive Committee, are part of the External Advisory Board and play an active role in the development of our industrial and academic partners.

Associated partner: socio-economic partners that can contribute to the promotion, implementation, monitoring, evaluation activities and/or sustainable development of the Joint Master Programme, but are not entitled to benefit from the grant.

Consortium: the Partner universities who have jointly submitted for Artificial Intelligence for Image Processing and Computer Vision (IPCV^{AI}) Joint Master Programme under the Erasmus Mundus Joint Master Programme scheme.

Consortium Coordinator: the academic person who coordinates all aspects (educative, administrative, legal and financial) of the Joint Master Programme. The Consortium Coordinateur is Université de Bordeaux.

Consortium Manager: the administrative person who assists the Consortium Coordinator and the Academic Committee in the day-to-day management of the Joint Master Programme.

Consortium Coordination Office: the Consortium Coordinator assisted by the Consortium Manager and staff from the International Department of Université de Bordeaux.

Contribution to Institutional Costs: The part of the European grant reserved for the Consortium, i.e. excluding the student scholarships. This takes the form of a unit cost per enrolled student and is intended to cover part of the costs linked to the implementation of the EMJM programme. The unit costs includes staff costs (teaching, travel), invited guest lecturers, promotion, dissemination, organisational costs (including full insurance coverage for the enrolled students, financial support to enrolled students with individual needs in case they are not covered by the top-up mechanism (see below), assistance with accommodation, and other student services), administrative costs, and all other costs necessary to implement a successful Master programme.

Coordinating University: the Consortium Coordinating University, for the purpose of the IPCV^{AI} Joint Master Programme in for Artificial Intelligence for Image Processing and Computer Vision, is Université de Bordeaux.

EACEA: refers to the Education, Audiovisual and Culture Executive Agency.

EMJM participation costs: any compulsory administrative/operational cost related to the participation of the student in the Erasmus Mundus Joint Master Programme (e.g. library, laboratory, tuition, social security and insurance costs, etc.) and paid by IPCV^{AI} Master students.

EMT: the EACEA Mobility Tool that allows the registration, monitoring, reporting and dissemination/evaluation of the relevant data related to the scholarship holder's activities, mobility tracks and financial aspects.

Executive Committee: the Academic and Administrative Committees form together the Executive Committee. It oversees marketing, dissemination and networking aspects of the programme.

External Advisory Board: includes 8 persons from academia, industry, students and Alumni, chosen on expertise and experience in the relevant fields. Annually reviews the programme and gives recommendations to the Executive Committee.

Grant Agreement: the grant agreement concluded between EACEA and Université de Bordeaux with regard to the Joint Master Programme.

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Management Committee: The Management Committee consists of the Consortium Manager from the Coordinating University and at least one representative of all Partner Universities. The members are appointed by the Academic Committee. The Consortium Manager shall chair the meetings of the Management Committee.

Partner Universities (or Parties): universities that are members of the consortium. Programme fees or Participation costs: They cover the following support and services: Tuition fees at partners universities, access to all courses and conferences delivered under the Main Study Track and Student Personal Training Plan, assistance from the student services of the partner universities in accordance with regulations of student services, use of libraries in accordance with library regulations of the partner universities, use of information technology infrastructures in accordance with the specific regulations of the partner universities, and insurance coverage.

Student Agreement: the agreement signed by the Consortium Coordinator and the Master Student to be enrolled in the EMJM Programme and approved by the Academic Committee (cf. Annexe D1 and D2).

Student Representatives: each cohort elects two student representatives who meet twice a semester with the local members of the Executive Committee.

The IPCVAI Alumni Association (Alumni IPCVAI): an international professional and personal network for graduates from Image Processing and Computer Vision Programme.

Tuition Fees: The Tuition fees are the fees charged for admission to the study programme at each Partner University, fixed in accordance with their respective national rules.

II. Purpose of the Agreement

The purpose of this agreement is to record the decisions and the involvement of the Partner Universities to run a European Joint Master Programme in "Artificial Intelligence for Image Processing and Computer Vision (IPCV^{AI})", to outline the principles and terms of their cooperation, to specify the relationship between the Partner Universities with regard to the implementation and management of the work, the management of the Joint Master Programme as well as dispute resolution subject to the Project Grant Agreement Number 1011279243, dated 06.10.2023 between the EACEA and the IPCV Consortium.

III. General Commitments

This agreement shall in all respect be in compliance with the terms of the related Grant Agreement. This agreement will be implemented within the legal and financial requirements at each Partner University. The provisions of this agreement shall not be construed so as to diminish the fully autonomous position of any of the institutions.

All Partner Universities ensure the academic and administrative capacity necessary to execute this agreement at their own institutions. The Partners must also cooperate with the Coordinating University and ensure adequate administrative feedback and help.

IV. Description of the Master Programme

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The Master Programme named Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCV^{AI}) will be offered as a full-time study programme of 120 ECTS credits. The nominal length of study is 2 academic years.

The aim of the programme is to give the students theoretical and practical knowledge allowing them to adapt to any kind of job related to this topic.

The Partner Universities have jointly decided upon the skills, knowledge and competences, which the graduates of IPCV^{AI} are expected to possess upon the completion of the programme. The partners have agreed on a programme description, outlining common objectives, curriculum and structure for the programme (see Annex B. Programme Description).

The courses and seminars as well as examinations and Master's thesis will be all conducted and/or submitted in English. Complementary, the Partner Universities will give the IPCV^{AI} students the opportunity to attend introductory courses in the national language and culture.

V. Responsibilities of the Coordinating University

The IPCV^{AI} Consortium Coordinating University is Université de Bordeaux, which hosts the Consortium's Project Coordinator and Consortium's Project Manager.

Université de Bordeaux, through the Consortium Coordination Office, manages the administrative, legal and financial matters of the IPCV^{AI} Consortium towards the EACEA. Université de Bordeaux is the contact partner with the EACEA.

Université de Bordeaux shall report to the IPCV^{AI} Consortium in such a way that Partner Universities have full understanding of the administrative, legal and financial matters. In addition, Université de Bordeaux shall undertake:

V.1. Consortium Management and Administrative Obligations

- To nominate the IPCV^{AI} Consortium Coordinator (academic person) and to appoint a dedicated manager (administrative person) to manage and plan the EMJM Programme.
- To function as the Coordinating Office of the Consortium.
- To take all the steps necessary to prepare for, perform and correctly manage the EMJM Programme set out in this Consortium Agreement and its annexes, in accordance with the objectives of the EMJM Programme, all of which are subject to final approval by the Partner Universities.
- To monitor compliance by the Partner Universities with their obligations and to notify and provide them with any amendments made to this Agreement.
- To be intermediary between the Partner Universities and the EACEA and shall perform all tasks assigned to it under the Grant Agreement and this Consortium Agreement.
- To collect, review, verify consistency and submit reports and other deliverables (including financial statements and related certifications) to the EACEA.
- To ensure the overall delivery of the Erasmus Mundus Joint Master in Image Processing and Computer Vision.

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• To produce and distribute the minutes of every meeting to the administrative services in charge of the follow up.

V.2. Financial Management

- To be responsible for managing the Consortium finances in accordance with the policies and decisions agreed within the Consortium.
- To administer EACEA financial contribution and fulfil the financial tasks described in Annex C.
- To distribute the Tuition Fees and other administrative costs in accordance with this Agreement amongst Partner Universities as described in the attached financial annex (Annex C) respecting the agreements signed by the legal representative of the Coordinating University and the EACEA.

V.3. Transparency rules

- To send the Partner Universities copies of the Agreements signed with the EACEA together with annexes and any other official document concerning the EMJM Programme.
- To transmit documents and information connected with the EMJM Programme to and between the Project Committee, as appropriate, and any Partner University concerned.
- To provide, upon request, the Partner Universities with official copies or originals of documents which are in the sole possession of the Coordinating University when such copies or originals are necessary for the Partner Universities to present claims.
- To report regularly to the Partner Universities on financial matters.
- To keep the address list of Partner Universities and other contact persons updated and available.
- To set up and maintain, under the supervision of the Management Committee, an IPCVAI document archive, which includes all reports submitted by Partner Universities as well as reports submitted to the EACEA, procedures and regulations decided by the Academic Committee, minutes of all Consortium meetings, etc.

VI. Obligations of the Partner Universities

The Partner Universities shall undertake:

- To comply with all the provisions of the Grant Agreement binding the Coordinating University to the EACEA on behalf of the Consortium.
- To accept responsibility for all information communicated to the Consortium Coordinator, including details of costs claimed and, where appropriate, expenses difficult to justify.
- To communicate to the Consortium Coordination Office all information or documents required by the latter for the management of the EMJM Programme.
- To notify the other Partner Universities in case there is a change of contact person. Any change will be subject to final approval by the Partner Universities.
- To participate in a cooperative manner in the meetings of the different Consortium Bodies under this Consortium Agreement.
- To ensure the academic and administrative capacity necessary to execute this Agreement at their own institutions.

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- To take all the steps necessary to prepare for, perform and correctly manage the EMJM Programme set out in this contract and its annexes, in accordance with the objectives of the EMJM Programme as set out in the Grant Agreement, concluded between the EACEA and the Coordinating University.
- To contribute to the preparation of the reports for Key Action 2 Cooperation among organisations and institutions / Erasmus Mundus action by the date communicated by the Consortium Coordination Office to the Partner Universities.
- To nominate a representative to the Academic Committee.
- To nominate a representative to the Management Committee.

VII. Committees and governance of the Consortium

- Relations within the Consortium are based on strong trust among partners and based on principles of shared commitment and equal involvement.
- Each Partner University has one or more staff members who represent the institution and actively participate in face-to-face meetings 3 times per year, as well as regular videoconferences and electronic exchanges.
- Each Partner University has one equal vote on all matters.
- All members of the different Committees and bodies of governance are bound by nondisclosure obligations.

VII.1. Academic Committee

The Academic Committee is the main decision-making body of the Consortium in respect of the EMJM Programme. It shall consist of the Consortium Coordinator and one representative of each Partner University. The list of the Academic Committee members shall be kept updated by the Management Committee.

VII.1.1. Missions

The Academic Committee shall:

- Decide on joint procedures for application, selection criteria, admission procedure, assessment and examination of Master Students. Such procedures are subject to approval by the EACEA.
- Select the candidates and establish the proposed list of scholarship holders to be sent to the EACEA.
- Supervise and ensure the education and training provided through the Consortium.
- Decide on all other relevant matters with respect to the Consortium.
- Deliver an opinion on the Evolution of the Consortium, in case of:
- Entry of a new Partner University to the Consortium and approval of the settlement on the modalities and conditions of the accession of such a new Partner.
- Withdrawal of a Partner University from the Consortium and the approval of the settlement on the modalities and conditions of the withdrawal.
- Identification of a breach and declaration of a Partner University to be a Defaulting Partner University.
- Corrective measures to be required from a Defaulting Partner University.

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- Termination of a Defaulting Partner University's participation in the Consortium Agreement and measures relating thereto.
- Proposal to the EACEA for a change of the Consortium Coordinator and/or Coordinating University, for changes to the Consortium, suspension of all or part of the EMJM Programme, for termination of the EMJM Programme, for termination of the Consortium Agreement.

VII.1.2. Implementation

- The Academic Committee meets at least twice a year in the framework of the Executive Committee meetings. In addition, a selection meeting is organised annually.
- The Consortium Coordinator shall convene extraordinary meetings at any time upon written request of any member.
- Any member should be present or represented at any meeting; shall participate in a cooperative manner in the meetings; may appoint a substitute or a proxy to attend and vote at any meeting; such proxy shall be bound by non-disclosure obligations.
- Each member shall have one vote.
- Decisions shall be taken by a minimum of two-thirds (2/3) of the votes
- Each member of the Academic Committee shall be deemed to be duly authorised to deliberate, negotiate and decide in the Academic Committee.
- The Consortium Coordination Office shall give notice in writing of a meeting to each member as soon as possible, no later than twenty-one (21) calendar days preceding an ordinary meeting and three (3) calendar days preceding an extraordinary meeting.
- The Consortium Coordination Office shall send each member a written original agenda no later than twenty-one (21) calendar days preceding the meeting, or three (3) calendar days before an extraordinary meeting.
- During a meeting of the Academic Committee the members present or represented can unanimously agree to add a new item to the original agenda.
- A member that can show that its own work, time for performance, costs, liabilities, and intellectual property rights would be severely affected by a decision of the Academic Committee may exercise a veto with respect to the corresponding decision or relevant part of the decision.
- A Partner University requesting to leave the Consortium may not veto decisions relating thereto.
- The Consortium Manager shall produce written minutes of each meeting which shall be the formal record of all decisions taken. They shall send draft minutes to all members within ten (10) calendar days of the meeting.
- The minutes shall be considered as accepted if, within ten (10) calendar days from sending, no member has objected in writing to the Consortium Manager with respect to the accuracy of the draft of the minutes.

VII.2. Management Committee

VII.2.1. Missions

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The Management Committee, and in particular the Consortium Manager, assists the Academic Committee and the Consortium Coordinator in respect of the day-to-day work of the EMJM Programme and shall:

- Monitor the effective and efficient implementation of the EMJM Programme on a daily basis.
- Supervise the set-up and maintenance of the document archive by Université de Bordeaux for the IPCV^{AI} Consortium Programme.
- Detail the budget per Partner.
- Establish active and continuous communication and exchange of best practices concerning the academic matters of the EMJM Programme among the Partners.
- Prepare the meetings, propose decisions and prepare the agenda of the Academic Committee.
- Be responsible for the proper execution and implementation of the decisions of the Academic Committee.
- Support the Consortium Coordinator in preparing meetings with the European Commission/EACEA and in preparing related data and deliverables.
- Provide the selected students all the necessary documents before and after the registration.

VII.2.2. Implementation

- The Management Committee meets at least twice a year in the framework of the Executive Committee meetings.
- The Consortium Manager shall convene extraordinary meetings any time upon written request of any member.
- Any member should be present or represented at any meeting; shall participate in a cooperative manner in the meetings; may appoint a substitute or a proxy to attend and vote at any meeting; such proxy shall be bound by non-disclosure obligations.
- Each member shall have one vote.
- Decisions shall be taken by a minimum of two-thirds (2/3) of the votes.
- Each member of the Management Committee shall be deemed to be duly authorised to deliberate, negotiate and decide in the Management Committee.
- Any decision may also be taken without a meeting if the Consortium Manager circulates to all members a written document which is approved by the defined majority of members.
- Decisions will only be binding once the relevant part of the minutes has been accepted.
- The Consortium Coordination Office shall give notice in writing of a meeting to each member as soon as possible, no later than twenty-one (21) calendar days preceding an ordinary meeting and fourteen (14) calendar days preceding an extraordinary meeting.
- The Consortium Coordination Office shall send each member a written original agenda no later than twenty-one (21) calendar days preceding the meeting, or seven (7) calendar days before an extraordinary meeting.
- During a meeting of the Management Committee the members present or represented can unanimously agree to add a new item to the original agenda.

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- A member that can show that its own work, time for performance, costs, liabilities, and intellectual property rights would be severely affected by a decision of the Management Committee may exercise a veto with respect to the corresponding decision or relevant part of the decision.
- A Partner University requesting to leave the Grant Agreement may not veto decisions relating thereto.
- The Consortium Manager shall produce written minutes of each meeting which shall be the formal record of all decisions taken. He shall send draft minutes to all members within ten (10) calendar days of the meeting.
- The minutes shall be considered as accepted if, within ten (10) calendar days from sending, no member has objected in writing to the Consortium Manager with respect to the accuracy of the draft of the minutes.

VII.3. The Executive Committee

The Executive Committee is made of the Academic Committee and the Management Committee. The Consortium Coordinator shall chair the meetings of the Executive Committee.

VII.3.1. Missions

The Executive Committee shall:

- Support the Consortium Coordinator in managing the EMJM Programme.
- Establish a budget plan according to the recommendations made by the Consortium Coordinator, to implement the specific aspects of the EMJM Programme (see Annex B).
- Decide annually about the calendar of the selection procedure.

VII.3.2. Meetings

- The Executive Committee meets at least twice a year.
- The Consortium Coordinator shall convene extraordinary meetings at any time upon written request of any member.
- Any member should be present or represented at any meeting; shall participate in a cooperative manner in the meetings; may appoint a substitute or a proxy to attend at any meeting; such proxy shall be bound by non-disclosure obligations.
- The Consortium Coordination Office shall give notice in writing of a meeting to each member as soon as possible, no later than twenty-one (21) calendar days preceding an ordinary meeting and fourteen (14) calendar days preceding an extraordinary meeting.
- The Consortium Coordination Office shall send each member a written original agenda no later than twenty-one (21) calendar days preceding the meeting, or seven (7) calendar days before an extraordinary meeting.
- During a meeting of the Executive Committee the members present or represented can unanimously agree to add a new item to the original agenda.
- A member that can show that its own work, time for performance, costs, liabilities, and intellectual property rights would be severely affected by a decision of the Executive Committee may exercise a veto with respect to the corresponding decision or relevant part of the decision.

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- The Consortium Manager shall produce written minutes of each meeting which shall be the formal record of all decisions taken. She shall send draft minutes to all members within ten (10) calendar days of the meeting.
- The minutes shall be considered as accepted if, within ten (10) calendar days from sending, no member has objected in writing to the Consortium Manager with respect to the accuracy of the draft of the minutes.

VIII. Admission, Registration, Attendance, Academic records

All candidates must have already obtained a first higher education degree (Bachelor, minimum 180 ECTS) before the programme starts or demonstrate a recognised equivalent level of learning according to national legislation and practices, with excellent grades and/or other study results. Good proficiency in English is required.

Applicants also must fulfil the following requirements:

- Hold a Bachelor degree or equivalent in Computer Science, Engineering, Mathematics or Physics, before the programme starts.
- Average grade of at least "Good" according to local criteria in the courses concluded before the mobility.

VIII.1. Admission and Selection under the EMJM funding scheme

The number of students to be admitted in each cohort is to be negotiated annually between the Consortium in accordance with local capacity and regulations and in accordance with the Grant Agreement signed with the EACEA.

The Consortium has developed a Standard Framework of Student Selection Procedures.

The admission process is conducted by the Coordinating University in accordance with the programme's admission requirements, as specified in the programme description (see Article XI). A common application form and selection criteria are used. The Academic Committee reviews the applications and based upon the review ranking, a joint decision on the admission to the programme will be made.

Selection procedure:

- Scholarship application forms on the eMundus platform and/or IPCV^{AI} website
- General eligibility is checked by the Consortium Coordination Office.
- Applications and supporting documents are to be made available to Academic Committee members.
- Candidates are evaluated on their academic records, number of years of study and experience in targeted scientific domains (Mathematics, Computer Science and Signal Processing). Applications not reaching the minimal required level are rejected, and the applicants are also informed by email. The remaining applications are ranked on a criterion combining (1) Academic results and University ranking; (2) Motivation letter; (3) Recommendation letters. The evaluation of motivation letter and recommendation letters is made by an academic reviewer.

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- The final ranking is made after the interview. Each candidate is interviewed by an academic reviewer following a common interview procedure. The reviewer has to be from a different university than the first reviewer.
- Finalisation of the ranking list is based on the reviews, the interview and taking into account the regulations of the Erasmus Mundus programme funded by the EACEA (nationality, number of places...).

The final selection decision is taken by the Academic Committee during the selection meeting based on the agreed final ranking list. During the evaluation procedure, all academic evaluators must state the absence of conflict of interest.

All decisions are recorded in minutes signed by all members of the Academic Committee and the Consortium Manager.

Results are made public to the candidates as soon as the final selection decision is approved by the Academic Committee and data is encoded in the EMT prior the deadline set by the EACEA.

VIII.2. Admission and selection within non-EU funding scheme

The number of students to be admitted in each cohort as self-funded students is to be negotiated annually between the Consortium in accordance with local capacity and regulations and in accordance with the Grant Agreement signed with the EACEA.

Selection procedure:

- General eligibility is checked by the Consortium Coordination Office.
- Applications and supporting documents are to be made available to Academic Committee members.
- Candidates are evaluated on their academic records, and experience in targeted scientific domains (Mathematics, Computer Science and Signal Processing). Applications not reaching the minimal required level are rejected, and the applicants are also informed by email. The remaining applications are ranked on a criterion combining (1) Academic results and University ranking; (2) Motivation letter; (3) Recommendation letters. The evaluation of motivation letter and recommendation letters is made by an academic reviewer.
- The final ranking is made after the interview. Each candidate is interviewed by an academic reviewer following a common interview procedure. The reviewer has to be from a different university than the first reviewer.

The final selection decision is taken by the Academic Committee during the selection meeting, based on the agreed final ranking list. During the evaluation procedure, all academic evaluators must state the absence of conflict of interest.

All decisions are recorded in minutes signed by all members of the Academic Committee and the Consortium Manager.

Results are made public to the candidates as soon as the final selection decision is approved by the Academic Committee.

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VIII.3. Enrolment and Registration

After being selected by the Academic Committee, all prospective IPCV^{AI} students are jointly enrolled by the Partner Universities.

VIII.3.1. Official statement between the Student and the Consortium

At the time of enrolment, every student signs a Student Agreement (Annex D1 and Annex D2 depending on whether the student is granted a scholarship or not) with the Coordinator University. The Student Agreement will have to satisfy the conditions of the EMJM programme as laid out in the contract between the Coordinating University and the EACEA, and must be approved by the relevant authority.

VIII.3.2. Enrolment and registration conditions

The original access documents will be kept at Université de Bordeaux, which will give all necessary information to the other Partners by mid-September.

Each student admitted to the programme will be enrolled at each Partner University covering the duration of their studies at that University (semester 1 PPKE, semester 2 UAM, semester 3 UBx, semester 4 (internship) PPKE/UAM/UB. At UBx, students are enrolled in both year 1 and year 2, in order to comply with local requirements for the awarding of the UBx diploma. The Partner Universities will issue a certificate of enrolment, whenever asked for by the students participating in the programme.

Regular student ID-cards will be issued according to the partners' regulations.

VIII.4. Academic Regulations

Students will be subject to the regulations and procedures of the institution at which they follow courses in a given semester. They will be provided with the same academic resources and support services that are available to all students at that institution.

The appeals policy and procedures in matters relating to modules, assessment and practical matters at each individual institution are subject to national and institutional regulations at the institution responsible for the module.

The Consortium and the Coordinating University do not involve themselves in matters concerning the other partners unless it falls within the competences stated in the present Agreement. The Coordinating University and the Consortium can play a moderating role, at their discretion, in matters of difference, but cannot supersede local procedures and regulations. Students and Partners commit themselves to answer every survey that may be conducted. Their feedbacks about the overall programme are welcome and incorporated into planning and amendment of the programme.

Each Partner University will develop appropriate and adequate information material for the incoming students. Website, brochures and details of all courses will be made available.

VIII.5. Academic Records

Each Partner University commits to make available the transcript of records to the other partners by the end of the semester in which they host the students. Specific dates for this data transfer procedure will be yearly agreed by the Academic Committee.

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IX. EMJM participation costs, tuition fees and student financial responsibilities

IX.1. Tuition fees and EMJM participation costs

The Coordinating University receives the 'Contribution to Institutional Costs' part of the EMJM grant from the EACEA. The Coordinating University also collects 'participation costs' on behalf of the Partners in accordance with their contractual and statutory obligations*. The Consortium Coordination Office may delegate its participation cost collection duty to any of the Partner Universities based on a corresponding agreement.

*EMJM scholarship-holding students do not pay IPCV^{AI} participation costs, nor tuition fees to the Partner universities.

Financial arrangements for the distribution of participation costs are made under the EMJM Grant Agreement (notably for the payment of tuition fees to the partner universities for the students they receive). The Consortium, through the Executive Committee, agrees the budget for the EMJM Programme.

Following payment of the local tuition fees to each partner university from the EMJM Contribution to Institutional Costs and participation costs, the remaining funds will be used to implement specific aspects of the IPCV^{AI} Programme (i.e. meetings, e-learning, workshops, language courses, communication, meeting organisation...). The Executive Committee will establish a yearly budget plan to implement the specific aspects of the EMJM Programme, which shall be updated every year (see Annex B).

Upon request of a member of the Executive Committee, Université de Bordeaux can send a copy of the annual financial report concerning the distribution of the participation costs to the Partner Universities

Each Partner University shall administer in a transparent and clear manner the costs related to Master students. Therefore invoices for Tuition fees and administrative costs sent to the Consortium Coordination Office at Université de Bordeaux must be dated and certified as true and exact by the financial officer of the Partner University. All financial documents are based on the budget established in Euros (EUR).

Supporting documents evidencing expenditures incurred by the Partner University for the purpose of the IPCV^{AI} Programme must be kept in original and will be sent in copy to the attention of the Consortium Coordination Office in case of a more detailed audit on the submitted certificate. The Consortium Coordination Office and/or the Management Committee may have the supporting documents verified before paying the Tuition fee and any other administrative expenses.

For the avoidance of doubt, it is expressly stated that the total compensation to the Partner Universities is limited in all cases to the total amount of fixed contribution to the costs of the EMJM students as established and paid by the EACEA.

IX.2. Student financial responsibilities

Students will be financially responsible for:

- Travel to and from the institutions they are attending during the length of the IPCV^{AI} Programme.
- Books, stationery, etc.

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- Travel documentation, visas, etc.
- Travel, accommodation, and living expenses.
- Student Association/General Services Charges.

X. Safety and Insurance

As a consequence of enrolment, all IPCV^{AI} students are insured by an international insurance coverage. The insurance policy is provided to the students by the Consortium through Université de Bordeaux, as part of its role in coordinating the administrative tasks linked to the joint administrative management. The insurance coverage is paid through the EMJM participation costs charged to students.

The Partner Universities shall supply each mobility programme participant with detailed information about the specific risks existing in the work environment in which they will be carrying out their functions. The Partner Universities will also provide the necessary documentation concerning prevention and emergency safety measures in conformity with the legislative norms and regulations in force in the country of the Hosting University.

XI. Joint Master Programme Structure

XI.1. Programme, Structure and Framework

The IPCV^{AI} Programme is named Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision and will be offered as a full time study programme of 120 ECTS. The nominal length of study is twenty-two (22) months, including two (2) month summer holidays between year 1 and year 2. The IPCV^{AI} Programme is approved by all the Partner Universities involved according to local regulations. However, the Coordinating University and the Consortium can play a role, at their discretion, in matters such as study programme, degree and rights of students.

The Partner Universities have jointly decided upon the skills, knowledge and competencies that the graduates of the EMJM Programme in IPCV^{AI} are expected to possess upon the completion of the programme. The Partner Universities have agreed on a programme description (curriculum) for the EMJM Programme in IPCV^{AI}, outlining common objectives, admission requirements, admission procedures, core contents, mobility tracks and structure for the programme. The programme description must be approved by each Partner University, in accordance with national and institutional procedures and regulations. It is reviewed every year to improve it in response to quality assurance procedures (Article XIII).

The validity of study periods and courses completed at one Partner University are fully recognised by the other Partner Universities, provided they are in line with the framework for the EMJM Programme.

Staff mobility is an essential part of the Programme. To the extent that available funding are available, teachers and related staff from the Partner Universities, as well as visiting scholars from Third Partner Universities, will travel to teach the IPCV^{AI} students and contribute to the development of the EMJM Programme.

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XI.2. Programme Aims and Curriculum

The curriculum has been designed to form specialists in the field of image processing and computer vision. Processing images and videos is essential in domains such as medical imaging, robotics, embedded and autonomous systems, digital agriculture, etc. IPCV^{AI} offers theoretical and practical knowledge to form highly-qualified graduates in this field.

All students will follow the same course curriculum (Annex B) except for elective courses in the first semester. The academic calendar will therefore be the same for everyone. Namely, the first semester will be held in Budapest, the second one in Madrid and the third one in Bordeaux. The training period on the other hand can take place in any country, but the students should be registered and follow the procedures in one of the Partner Universities.

XI.2.1. Examinations

The IPCV^{AI} EMJM Programme examination shall establish:

- whether the candidate has acquired the fundamental knowledge necessary to begin the pursuit of a professional career,
- whether the candidate has a comprehensive understanding of the complexities of her/his discipline and,
- whether she/he is capable of working according the scientific principles and is able to further apply scientific knowledge.

The Academic Committee ensures that examinations are carried out in a proper manner. The Academic Committee will report regularly to the Partners on developments concerning the examinations and the length of time students are requiring for their studies. The report will be made public in the usual manner within the Partners. The IPCVAI Consortium Coordination Office will keep a written record of examinations.

XI.2.2. Regular exams and re-sitting exams

The student will have two opportunities to pass a semester: during the regular exams and during the re-sitting exams. If a course is failed in the regular exam and the semester is not globally passed, the student has to take the re-sitting exam for that course.

Regular exams will be scheduled just at the end of the study period (usually until the 15th January in the first and third semester and until the 30th May in the second one). Re-sitting exams will be scheduled after the regular exams, at the end of the semester (usually until the end of January in the first semester, until the end of June in the second one, and until mid-February in the third one). The re-sitting exams might be taken in any of the partner universities. In case of oral exams, a videoconference can be organized if needed between the student, the professor and supervised by a professor from the university where the student is located. In case of written exam, the content will be sent if needed to a professor from the university where the student is located, who will have to supervise the examination session.

If a student fails the first or the third semester after the described two opportunities, the corresponding Student Agreement states the available options.

XI.2.3. Master Thesis

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Students participating in the Programme are obliged to write a Master thesis and to participate in the Master thesis defence, fulfilling the procedures established by the Academic Committee. Procedures will mandatorily include, not necessarily in this order: an initial declaration, including at least the topic of the Master thesis, the expected dedication and the identification of the academic tutor and its signature; the drafting and acceptance of a Master thesis document (with the employer's consent and if no confidentiality clause is established between the internship's Company and the student); and the setting up of a jury to evaluate an individual defence of the Master thesis, which should be delivered online to the other partner universities. The defence can be made confidential if asked by the student's employer. This defence should take place before a deadline, which will be fixed by the Executive Committee every year. The evaluation of the Master thesis and the defence will follow the common procedure and forms (Annex E) agreed by the Academic Committee. The grades should also be communicated to other Partners within this deadline.

XI.2.4. Final Exam

Partners will cooperate in organising a Final Exam. These final exams will be oral exams organised by all the partner institutions, following PPKE's indications.

XI.3. Language and Culture

The language of the IPCV^{AI} Programme is English. The courses, seminars and examinations will be conducted in English. The Master's Thesis must be written and defended in English. The Partner Universities will offer the Joint Master Programme students the opportunity to attend introductory courses in the national language and culture (language training).

XII. Degree Awarding and Diploma

The IPCV^{AI} Programme is named "Erasmus Mundus Joint Master in Artificial Intelligence for Image Processing and Computer Vision (IPCV^{AI})" and this title should be used by all Partner Universities when referring to the EMJM Programme.

The degrees covered by the Programme are registered in the country of each Party in accordance with their national legal statutes. After having successfully completed the Programme, the student will be awarded the following master degrees recognized by national instances, as detailed in Annex B:

PPKE: Master of Science in Image Processing and Computer Vision

UAM: Erasmus Mundus Joint Master Degree in Artificial Intelligence for Image Processing and Computer Vision

UBx: Master Degree in "Informatique", parcours Image Processing and Computer Vision

XIII. Quality Assurance

The IPCV^{AI} Programme will be subject to systematic evaluation and quality assurance in order to further develop the programme.

Monitoring the quality of the IPCV^{AI} Master Programme will be undertaken through:

- An internal evaluation following the local rules of each partner institution.
- A joint evaluation procedure organised at the Consortium level.

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An external evaluation.

The actions following the evaluation are:

- <u>Action plan.</u> Once the evaluation from all Partner Universities, including students, alumni, teaching staff, guest lectures, and the External Advisory Board are received, the Executive Committee has one month to propose a list of concrete actions for the following year in order to address concerns and comments. It sends this list to the External Advisory Board, which has the right to amend it.
- <u>Annual review</u>. At the end of each year, the Executive Committee reviews the actions undertaken in relation to the list of proposed actions from the previous year.

XIII.1. Internal Evaluation at the Institution Level

Each Partner University is individually responsible for a first evaluation of its courses, as required by the national accreditation systems. The quality of the courses offered by each partner institution will be ensured the appropriate internal bodies in each partner institution.

XIII.2. Internal Evaluation at the Consortium Level

- The students and teaching staff are asked to regularly evaluate the course curriculum through online questionnaires.
- The guest lectures and internships supervisors are asked to evaluate the level of students with regards to their expectations.
- Once a year, the Academic Committee makes a synthesis from the students' and professors' evaluations. It highlights the strengths and weakness of the academic matters of the programme. If necessary, it suggests improvements and provides feedback within one month to the students and professors.
- Joint review of the IPCV^{AI} Programme structure, contents and operations during a biannual meeting of the Executive Committee.
- The Consortium Coordination Office, with the help of the Alumni Association, will collect information to evaluate the programme by its success in terms of completion of the Course: time to get the first employment, career performance, etc.

XIII.3. External Evaluation

The External Advisory Board evaluates and advises the programme as a whole every year. It is made up of:

- 1 academics from within the partner universities but not in the Academic Committee, who will each year handle the role of secretary of this board, planning the meeting and writing the evaluation report.
- 2 independent academics
- 2 actors from the private sector
- 1 alumni representatives (preferably the president of the Alumni Association)
- 2 student representatives (1 per cohort, preferably one delegate from each cohort)

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Once a year, each member of this board fills an evaluation form based on the internal evaluations provided by the Executive Committee. An analysis and a suggestion of improvements will be handed over the Executive Committee by the Secretary.

XIV. Promotion, Dissemination of the EMJM Programme

To fulfil the strategic vision of our programme for sustainability, international mobility, and enhanced employability, the Academic Committee defined the following objectives for dissemination and promotion:

- To assert the global reputation of our programme as the highest-quality European Master in Image Processing and Computer Vision.
- To attract the best students worldwide and enhance their employability in the key sectors for our field.
- To attract strong industry partners who will contribute as curriculum evaluators, sponsors, quest scholars, sources of the latest technological know-how, and providers of internships and jobs.
- To facilitate cooperation and best practice exchange on the institutional level as a prerequisite for long-term sustainability and internationalisation.
- To actively involve policy makers in dialogue on key issues including sustainability, internationalisation, and regional expansion so as to improve mutual understanding of goals and challenges.

The promotion strategy includes an energetic online presence; a palette of advertising tools; outreach through the joint networks, and promotional publications in leading scientific journals. All consortium members will be fully involved in the dissemination and promotion, with tasks allocated according to each partner's strengths.

XV. Validity, renewal and termination

This Agreement shall come into force on the day when it has been signed by each of the Partner Universities, i.e. the day when the last Partner University signs, hereinafter referred to as the effective date.

An entity becomes a Partner University to this Consortium Agreement upon signature of this Consortium Agreement by a legal representative of the entity.

For entities accessing this Consortium Agreement after the effective date, a written acceptance and/or confirmation by a duly authorised representative of each Partner University must be obtained. The new agreement shall have effect from the date identified on the corresponding written accession document, provided such document has been countersigned by the Coordinating University.

XV.1. Duration and termination

This Consortium Agreement shall continue in full force and effect until complete fulfilment of all obligations undertaken by the Partner Universities under the Grant Agreement and under this Consortium Agreement. The agreement may be extended by mutual consent of the Partner Universities, formalised by an addendum.

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However, this Consortium Agreement may be terminated earlier in accordance with the terms of this Consortium Agreement and the Grant Agreement Article 44 – Entry into Force and Section 2 – Suspension and Termination.

Any Partner University may withdraw from this agreement, giving six month written notice to the other institutions. However, such withdrawal shall not affect students who have commenced their studies at any of the partner universities, students which are entitled to complete their courses of study and the program at all institutions.

If all the Partner Universities should agree to terminate the Joint Master Programme, all the partner universities are obliged to make arrangements for all students who have commenced their studies to complete their courses of study and the JMD Programme in a satisfactory way.

XV.3. Settlement of Disputes and Applicable Law

The grant is governed by the terms of the Grant Agreement, and the Union rules applicable. The settlement of any difference or conflict arising from or in connection with this Consortium Agreement shall be attempted by an amicable effort from the Parties.

Any dispute, appeals or other disagreements that cannot be solved amicably among the Parties, will be resolved within the national legal framework of the Coordinating University. The Court of Arbitration selected by the Consortium shall be defined in a dedicated annex to the present Agreement.

XVI. Signatures

The present agreement was prepared in 3 original copies which are completely identical in every way. Each copy has an Appendix that forms an integral part of the present Agreement.

By signing the present Agreement, the Partner Universities declare their approval of the document as conforming to their intentions entirely.

Agreed,

Date: Pr. Dean LEWIS

President of the Université de Bordeaux

Date: Dra. Amaya Mendikoetxea Pelayo Rector of the Universidad Autónoma de Madrid

Date: Dr. Géza György Kuminetz

Rector of the Pázmány Péter Catholic University

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